

SECRET

Approved For Release 2002/06/14 : CIA-RDP81B00961R000100160203-4

OSA 1516-64

18 MAR 1964

MEMORANDUM FOR: D/Tech/OSA
D/FA/OSA
C/SD/OSA
C/PS/OSA
C/SS/OSA

SUBJECT: Status of FY 1964 CIA Funds

REFERENCE: DD/S&T Instruction 230-1

1. In compliance with paragraph VI of subject instruction, this office is required to submit to the DD/S&T a projection report of our FY 1964 Office Program (CIA Funds) as of 31 March 1964. This report shall disclose the obligations as of 31 March 1964 and the projected fund requirements for the period 1 April to 30 June 1964.

2. Each addressee, after consultation with subordinate staffs, shall submit a listing of fund requirements for the period 1 April to 30 June 1964. These requirements should be submitted to the Programs Staff for review not later than 20 March 1964 in order that the Budget & Finance Branch may compile this report for my review not later than 30 March 1964.

3. Projections for Salary and Travel costs will be made by the Budget & Finance Branch, therefore, the submissions requested above should include only items to be procured during the 4th quarter of FY 1964.

(Signed) Jack C. Ledford

JACK C. LEDFORD
Colonel USAF
Assistant Director
(Special Activities)

Distribution:

- 1 - Each addressee
- 1 - AD/OSA
- 1 - Commo/OSA
- 1 - MD/OSA

Approved For Release 2002/06/14 : CIA-RDP81B00961R000100160203-4

1 - RB/OSA

SECRET